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**ONLINE FORMS! We have a new section on the website where families and providers can fill out forms and submit to AHS without the need to print them out, scan, and upload. The forms are available here. (</services/onlinedocuments>)**

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# Child Care Development Fund Program

## Part-Time Families

You will now receive full-time child care voucher benefits and 40 personal days.

Due to COVID-19 (coronavirus), we are making some important policy changes to ensure your program eligibility is not affected and you have the support you need:

- By March 22, 2020, your voucher benefits will be switched to full-time to allow your family access to full-time child care. The voucher will be valid until October 3, 2020.
- You are now allowed up to 40 personal days, whether your provider is open or closed. This will help make sure you don't lose eligibility in case you are quarantined or your child care center closes temporarily.

If you have any questions please **Contact Us** (</home/contactus>)

## Full-Time Families

**Families will now receive an additional 40 personal days**

Due to COVID-19 (coronavirus), we have added 40 personal days to your child care voucher benefits whether your provider is open or closed. Previously, families received 20 personal days to use only when a provider was open.

The additional personal days are valid from March 20, 2020 through September 30, 2020.

This change to add 40 personal days helps make sure you don't lose your child care vouchers in case you are quarantined or your child care center closes temporarily.

If you have any questions, please contact the Office of Early Childhood and Out-of-School Learning at 877-511-1144.

The Child Care and Development Fund helps low-income families obtain child care so they can work, attend training or continue their education. The purpose of CCDF is to provide low-income families with the financial resources to locate and afford quality child care as well as increase the availability of these programs.

How does someone qualify for the Child Care and Development Fund?

To qualify for the Child Care and Development Fund, applicants must meet certain nonfinancial and financial requirements. Nonfinancial requirements include state residency, working or going to school, citizenship of the child receiving CCDF assistance and choosing a CCDF-eligible provider. Financial criteria include gross monthly income limits.

How does someone know if a child is eligible to receive Child Care and Development Fund benefits?

- The applicant's child must be a U.S. citizen or qualified alien.
- The child may qualify up to age 13.
- Children with special needs may qualify up to the age of 18 years old.

What are the income limits?

Eligibility for the Child Care and Development Fund is based on the total gross monthly income of the household. Gross monthly income is total income before taxes or any deductions. To be eligible, a family's income must be at or below 127% of the federal poverty level. Once on the CCDF program, a family's gross income cannot exceed 85% of the state median income to remain eligible.

<b>Child Care and Development Fund Income Limits</b>	
<b>Family Size</b>	<b>Gross Monthly Income Limits</b>
1	\$1,350
2	\$1,825
3	\$2,299
4	\$2,773
5	\$3,247
6	\$3,721
7	\$4,195
8	\$4,669
9	\$5,144
10	\$5,618
<i>2020 federal poverty levels at 127%</i>	

The information in this guide is correct as of April 1, 2019. For the most up-to-date information, refer to [www.fssa.in.gov](http://www.fssa.in.gov) (<http://www.fssa.in.gov>).

Who is a Child Care and Development Fund-eligible provider?

A Child Care and Development Fund-eligible provider is defined as a provider, either licensed or exempt from being licensed by law, who has met all applicable CCDF provider eligibility standards and has completed the application process.

Eligible providers may include:

- Licensed facilities and homes
- Unlicensed registered day care ministries
- Legally license-exempt child care facilities and homes
- Legally license-exempt relative care (grandparent, great grandparent, aunt and/or uncle of the eligible child)
- Legally license-exempt in-home care

How does someone apply for Child Care and Development Fund benefits?

Applicants must visit a local Child Care and Development Fund intake office.

Who counts in the Child Care and Development Fund applicant's household (family)?

A Child Care and Development Fund household is one or more custodial adults and children related by blood or law, or other person standing in loco parentis, which means "in place of a parent," residing in the same CCDF household. Where custodial adults over the age of 18 (other than spouses or biological parents of the children needing services) reside together, each is considered a separate CCDF household. Wards of the local office of the Department of Child Services, foster children on Title IV-E, are the legal responsibility of DCS and not the CCDF household in which the child has been placed.

What is a copayment or copay?

A copayment or "copay" is a weekly fee for child care based on the amount of the Child Care and Development Fund household's income that exceeds the federal poverty guidelines and the year of CCDF participation. If the household's countable income exceeds the federal poverty level, the individual will have a copay payable directly to the child care provider.

How does an applicant find a Child Care and Development Fund-eligible provider?


For help finding a Child Care and Development Fund-eligible provider, contact the Brighter Futures Indiana Call Center at 800-299-1627 for a free child care referral, or contact your local Child Care Resource and Referral Agency.


What happens at the applicant's interview appointment?


The Child Care and Development Fund intake agent will ask questions about the persons living in the applicant's home, income and other pertinent information needed to determine eligibility. The applicant will be given or mailed a form listing all needed information to bring to the appointment. Applicants will be notified during the appointment if they are eligible.


## Contact Us

Have Questions? We can help. Intake Agent Specialists are available at 1-855-533-7342 to answer your questions: MWF 8am-5pm, TTH – 8am-7pm, 1st Saturday of the month 8am-5pm.

 Fax: 1-855-631-0120 (tel:1-855-631-0120)


 Telephone: 1-855-533-7342 (tel:1-855-533-7342)


 Hours: MWF 8am-5pm, TTH 8am-7pm, 1st Saturday of the month 8am-5pm

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## Services


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## Resources

 Frequently Asked Questions (/resources/faq)


 Important Forms (/resources/materials)

 Links (/resources/links)

## Links

 Child Care Development Fund (<https://www.in.gov/fssa/carefinder/3900.htm>)

 On My Way Pre-K (<http://www.onmywayprek.org/>)

 Indiana e-Child Care (<https://www.hoosierchildcarefamily.com/ecccwp/>)


 Brighter Futures Indiana (<http://brighterfuturesindiana.org/>)

 Childcare Finder (<https://www.in.gov/fssa/childcarefinder/>)

 FSSA Resource Guide ([https://www.in.gov/fssa/files/FSSA\\_Resource\\_Guide.pdf](https://www.in.gov/fssa/files/FSSA_Resource_Guide.pdf))

 Indiana Provider Website (<https://www.hoosierchildcare.com/eccpw/>)

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