

ABIGAIL WEST

2551 South Lockburn Street Indianapolis, IN | +1(317)670-7396 | mabelwest99@gmail.com

Professional Summary

Meticulous and quality- focused Sterile Processing Technician. Possesses high attention to detail and operational compliance. Adept in sterile tray assembly workflow efficiency and productivity monitoring.

Industry Skills

- **Instrumentation:** Knowledge of surgical instruments and specialty devices.
- **Processing of Surgical Instrumentation:** Decontamination, packaging, and sterilization of surgical instrumentation.
- **Skills in Moveable Patient Equipment:** processing, cleaning, testing, assembly, and distribution of movable patient care.
- **Equipment Storage and Inventory:** Storage, handling, and distribution of sterile surgical instrumentation and devices, as well as inventory control and cost recovery systems.
- **Medical Terminology:** Knowledge of medical terminology, anatomy & physiology, and microbiology
- **Prevention Processes:** Infection prevention, decontamination, and disinfection processes

Soft Skills

WIN Soft Skills Certification May, 2022

- Professional Communication
- Conveying Professionalism
- Promoting Teamwork and Collaboration
- Thinking Critically and Solving Problems

Education

Vincennes University

Sterile Device Processing Technician Certificate

Sterile Processing Technician | Vincennes University, Indianapolis IN

February 7, 2022 to June 2, 2022

EXPECTED GRADUATION DATE JUNE 2022

IAHCSMM Sterile Device Processing Technician Certification Exam.

Experience

Flap Jacks Pancake House

Waitress/hostess | August 2015- PRESENT

In this job my main duties pertain to taking care of customers and individuals in making sure that they have a wonderful experience, and they reach their every need while in the restaurant. My other responsibilities consist of taking inventory, the register, expediting, cleaning, and making sure every customer has what they need throughout their time there. I also have to help out my coworkers to meet their needs and to help solve any issues that we may be going through at the time being. It is a very fast paced job, but I enjoy the everyday opportunity to meet new people and new faces and to be able to work with my amazing people.

Geodis Warehouse

Returns Associate | January 2021- April 2021

My job as a return associate is to input into a computer system every item that is being returned to the company whether it be damaged or not, or even needing to be sent back to the sender. I had to memorize the return codes for all of the items. I was also a part of what they call put away which is also having to enter in to the system where each individual item is located in the warehouse.

References

Ann Petty- Head Waitress Flap Jacks (317)838-5140

Robert West (317)408-6907

Deborah- Boss/owner of Flap Jacks (317)838-5140