

AZEEZAT YEKINNI

3221 Winfield Avenue, Indianapolis IN 46222

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Professional Summary:

Reliable, hard working, dedicated and conscientious recent graduate of a medical assistant program who is seeking employment to begin serving patients in the community by utilizing my knowledge and skills. I am competent in organizing charts, preparing patient rooms and supporting diagnostics processes through laboratory testing and medication administration.

Work Experience:

Comfort Keepers and Heal at Home

Date: December 2021 till date

Title: Home Health Caregiver

- Reported unusual or urgent circumstances in patients' condition or environment immediately to nurse supervisor
- Assisted patients with dressing, grooming and feeding needs, helping to overcome and adapt to mobility restrictions.
- Provided direct personal care and administrative services to clients.
- Ensured safety and well-being of each patient in alignment with the care plan.
- Helped clients with managed home care, ensuring efficacy of care by monitoring health status.
- Completed entries in log books, journals and care plans to accurately report patient progress.
- Maintained a clean, safe and well-organized patient environment.

Soft Skills:

- Effective Communication
- Professionalism
- Promoting Team and Collaboration
- Thinking Critically and Solving Problems.
- WIN Career Readiness-Essential Soft Skills Certification 2022

Industry Skills:

- CPR American Heart Association 2022
- First Aid American Heart Association 2022
- TB Administrator Certification 2022
- Home health aide (HHA) 2021
- Speak English and Yoruba fluently

Education:

Vincennes University

Certified Clinical Medical Assisting

January 9, 2022 TO May 30, 2022

National Healthcareer Association(www.uhanow.com)

Accredited by the National Commission for Certifying Agencies (NCCA)

Recognized by the Accrediting Bureau of Health Education School (ABHES)

Recognized by the Commission on Accreditation of Allied Health Programs (CAAHEP).

- Trained on basic human anatomy and utilize medical terminology and responsible communication in the healthcare facility.
- Knowledgeable about HIPAA/ HITECH, OSHA, CMS and other healthcare regulations and laws as they apply to patient information.
- Trained on the use of Diagnosis and procedure codes and employ Electronic Health Records and related Practice Management.
- Dedicated to the importance of infection control and environmental safety in general specialty and surgical practices.
- Skills in laboratory, specimen collection techniques, cardiopulmonary testing, pharmacology and medication administration.

High School Diploma:

Lagos State Model College Meiran. Ojokoro. Lagos State. Nigeria

References:

1. Ms. Rasheedah Hunter hunerrasheedah@yahoo.com 317-721-9370
2. Ms. Eulalia Gomez-Lebario eulalia.lebario@wayne.k12.in.un 317-988-8101