

LAOYE FOLARINWA OLUKUNLE

2329 Fair Oaks Drive, Apt A, Indianapolis, Indiana. 46224

Email: kunleyf@gmail.com Phone: 3472335155

Professional Summary:

Seeking a transition to the healthcare industry where I can apply my recent healthcare training knowledge and my customer services skills to learn and grow in your business.

Work Experience:

Amazon

July 2021 - Current

- Inspect customer returns for damage, identifying manufacturing defects and distinguishing customer/delivery damage to evaluate return eligibility.
- Maintained high- volume workload within a fast-paced environment and consistently met performance benchmarks. Duties and responsibilities.

Education:

Vincennes University

Certified Clinical Medical Assisting

January 9, 2022 TO May 30, 2022

National Healthcareer Association(www.uhanow.com)

Accredited by the National Commission for Certifying Agencies (NCCA)

Recognized by the Accrediting Bureau of Health Education Schools (ABHES)

Recognized by the Commission on Accreditation of Allied Health Programs (CAAHEP).

- Trained on basic human anatomy and utilize medical terminology and responsible communication in the healthcare facility.
- Knowledgeable about HIPAA/ HITECH, OSHA, CMS and other healthcare regulations and laws as they apply to patient information.
- Trained on the use of diagnosis and procedure codes and employ Electronic Health Records and related Practice Management.
- Dedicated to the importance of infection control and environmental safety in general, specialty and surgical practices.
- Skills in laboratory, specimen collection techniques, cardiopulmonary testing, pharmacology and medication administration.

High School:

Washington Township Adult Ed. HSE, 2021

Soft Skills:

- Effective Communication
- Professionalism
- Promoting Team and Collaboration
- Thinking Critically and Solving Problems.
- WIN Career Readiness-Essential Soft Skills Certification 2022

Industry Skills:

- CPR American Heart Association 2022
- First Aid American Heart Association 2022
- TB Administration Certificate 2022
- Phlebotomy Technician Indiana School of Phlebotomy 2022
- Personal Care Aide Training American Senior Community 2021
- Certified Cook Second Helping/ Culinary Training 2021

References:

1. Tonya Watson, tonya@secondhelpings 317-632-2664 ext 114
2. Adebayo Uduak udymide@gmail.com 832-388-4900