

# HVAC Technician **Evening Classes** at **Area 31 Career Center** for Spring Semester August 17(Orientation 6-9PM) & August 21 through December 21, 2023

**Program Partner:** North Mechanical and Area 31 Career Center

**Program Schedule:** Monday, Thursday; 6:00PM—9:30PM

**Instructional Hours:** 98 hours

**Program Overview:** The WTAE-Career Training HVAC Program trains students to work as an entry level HVAC technician. The program teaches how to install and troubleshoot commercial and residential HVAC systems. The course covers fundamentals of electricity, including electrical distribution systems, voltage circuits and low voltage controls. Fundamentals of refrigeration, pressure and temperature relationships and how to install, test and support a refrigeration system. Fundamentals of troubleshooting, troubleshooting electric heat, gas furnaces, oil heating systems and heat pump systems. Students also receive hands-on practice with the latest tools and technologies that professionals are currently employing in the field. Students have the opportunity to participate in an apprenticeship/work based learning opportunity during the course of this program. Employment placement opportunities are available to students after the completion of the program.

**Certifications:** EPA 608 Certification Exam, WIN Essential Soft Skills, and OSHA-10 General Construction.

## **Program Requirements:**

High School Diploma or High School Equivalency (GED/HSE)  
Criminal Background Check  
Drug Screening (9-Panel)  
Authorization to work in the US  
Clean Driving Record



Week	Monday	Thursday
1	August 21	August 24
2	August 28	August 31
3	September 4 (No Classes)	September 7
4	September 11	September 14
5	September 18	September 21
6	September 25	September 28
7	October 2	October 5
	<b>October 9 through October 20—Fall Break (No Classes)</b>	
8	<b>October 23 Employment Services</b>	October 26
9	October 30	November 2
10	November 6	November 9
11	November 13	November 16
12	<b>November 20 Apprenticeship Begins</b>	November 23 (No Classes)
13	November 27	November 30
14	December 4	December 7
15	<b>December 11 EPA 608 Exam</b>	<b>December 14 EPA 608 Retest</b>
16	<b>December 18 Employment Services</b>	<b>December 21 Employment Services</b>

## **SELECTION PROCESS**

1. Go to [adulted.info/career](https://adulted.info/career), download and print the **class schedule**, and click "Start Here."
2. **Read everything carefully** before choosing "Click Here to Get Started!"
3. **Create** a Wayne Township Portal Login with your email and a password.
4. **Complete ALL** required steps in the 2023-24 Career Training Scholarship Portal, which includes watching videos and uploading documents.
5. **Schedule** in-person TABE testing in reading, math, and language.
6. **Complete** TABE testing.
7. **Attend** a 30-minute virtual interview.

**At the conclusion** of interviewing and testing, the selection committee will review all candidate files.

Competitive selections will be made for awarding of scholarships.

Candidates will be notified of scholarship status by email no later than **August 10, 2023**.

Updated 6/13/2023