

## Lawrence Ojo Akrinsunmade

Indianapolis, IN

(804) 502-5865

[lawsunmade2@yahoo.com](mailto:lawsunmade2@yahoo.com)

### **SUMMARY**

A dedicated professional banker with twelve years of experience who can provide trustworthy customer solutions and financial options. Adept at providing personalized bank advice and service, developing customer relationships, and processing deposits and funds. Specializes in providing comprehensive and reliable service and assistance.

### **PROFESSIONAL EXPERIENCE**

Covance Diagnostic Laboratory - Indianapolis, IN

**Associate**

February 2021 - Present

- Receive shipments for the LPS/CTX departments from the different couriers and perform all related tasks
- Ensure QC of the discarded material to prevent any failures and report to management as needed
- Prepare the shipment by following the procedure
- Electronically archive requestions using the document management system
- Accessions and distributes specimens to the appropriate laboratories

Amazon - Indianapolis, IN

**Packing Associate**

June 2020 – November 2021

- Checking product to ensure the proper working condition and that it is not damaged
- Ensuring package information is recorded manually and entered into the database
- Performs all work in accordance with established safety procedures
- Trained in picking, shorting, and packing

HomeGoods - Indianapolis, IN

**Associate**

November 2018 – May 2020

- Interprets warehouse documents to determine items to be moved, gathered, and distributed
- Makes and opens cartons, sorts, and relocates merchandise
- Organizes and places merchandise on racks, shelves, and in boxes according to proper sequence
- Worked at a fast pace to meet tight deadlines

Skye Bank - Nigeria

**Associate**

June 2006 – December 2009

- Tracked all deposits and approved client loans and line of credit request
- Performed internal audits of bank procedures and ensured confidentiality of all transactions
- Performed complex accounting functions, journal entries, and account analysis and balance sheet

Wema Bank - Nigeria

**Associate**

June 2006 – May 2007

- Mobilized public sector funds monthly
- Developed relationships with banks and marketing skills
- Upheld strict financial controls by keeping funds secure and accurately transferring money

National Bank - Nigeria

**Associate**

November 1997 – May 2006

- Coordinated, created, tracked, and distributed marketing materials
- Completed detailed financial analysis of individuals and companies
- Performed daily maintenance of the loan application database

## **EDUCATION**

WAYNE TOWNSHIP ADULT EDUCATION CENTER - Indianapolis, IN – Pharmacy Technician

**National Healthcare Association ExCPT Exam and First Aid + CPR Certification**

August 2023- December 2023

Wayne Township Adult Education

**High School Equivalency GED**

August 2020 – November 2020

Federal University of Technology, Nigeria

**Master’s Degree Business Administration**

July 2000 – July 2003

Obafemi Awolowo University, Nigeria

**Bachelor’s Degree Agriculture Animal Science**

June 1986 – February 1992

## **Soft Skills:**

- Effective Communication
- Professionalism
- Promoting Teamwork and Collaboration
- Thinking Critically and Solving Problems

WIN Career Readiness – Essential Soft Skills Certification

December 2023

OSHA-10

Certification Healthcare

December 2023

References are available upon request.