

HVAC Technician Evening Classes at Area 31 Career Center for Fall Semester 2025

August 20 (Orientation 6-9PM) & August 25 through December 18, 2025

Program Partner: MAX Service Group and Area 31 Career Center

Program Schedule: Monday, Tuesday, and Thursday; 6:00PM—9:30PM

Instructional Hours: 140 hours

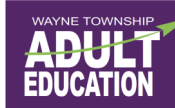
Program Overview: The WTAE-Career Training HVAC Program trains students to work as an entry level HVAC technician. The program teaches how to install and troubleshoot commercial and residential HVAC systems. The course covers fundamentals of electricity, including electrical distribution systems, voltage circuits and low voltage controls. Fundamentals of refrigeration, pressure and temperature relationships and how to install, test and support a refrigeration system. Fundamentals of troubleshooting, troubleshooting electric heat, gas furnaces, oil heating systems and heat pump systems. Students also receive hands-on practice with the latest tools and technologies that professionals are currently employing in the field. Employment placement opportunities are available to students after the completion of the program.

Mandatory Field Experiences will take place during Fall Break.

Certifications: EPA 608 Certification Exam, NCCER Level 1 HVAC, WIN Essential Soft Skills, and OSHA-10 General Construction.

Program Requirements:

1. High School Diploma or High School Equivalency (GED/HSE)
2. Indiana Identification (driver's license / state ID)
3. Clean Driving Record
4. Criminal Background Check
5. Drug Screening (10-Panel)
6. Authorization to work in the US



Mandatory Field Experiences will take place during Fall Break.

| Week | Monday 6:00PM - 9:30PM | Tuesday 6:00PM - 9:30PM | Thursday 6:00PM - 9:30PM |
|--|---|---|---|
| 1 | August 25 | August 26 | August 28 |
| 2 | September 1 (No School) | September 2 | September 4 |
| 3 | September 8 | September 9 | September 11 |
| 4 | September 15 | September 16 | September 18 |
| 5 | September 22 | September 23 | September 25 |
| 6 | September 29 | September 30 | October 2 |
| 7 | October 6 | October 7 | October 9 |
| 8 | October 13 | October 14 | October 16 |
| October 20 through October 31—Fall Break (No Classes) Mandatory Field Experiences | | | |
| 9 | November 3 | November 4 | November 6 |
| 10 | November 10 | November 11 | November 13 |
| 11 | November 17 | November 18 | November 20 |
| 12 | November 24 | November 25 | November 27 (No Class—Thanksgiving) |
| 13 | December 1 | December 2 | December 4 |
| 14 | December 8 | December 9 | December 11 |
| 15 | December 15 Certification Week | December 16 Certification Week | December 18 Certification Week |

SELECTION PROCESS

1. Go to adulthood.info/career, download and print the **class schedule**, and click "Start Here."
2. **Read everything carefully** before choosing "Click Here to Get Started!"
3. **Create** a Wayne Township Portal Login with your email and a password.
4. **Complete ALL** required steps in the 2025-26 Career Training Scholarship Portal, which includes uploading documents.
5. **Schedule** in-person TABE testing in reading, math, and language.
6. **Complete**—TABE testing 3 hours.
7. **Attend**—a 30-minute virtual interview.

At the conclusion of interviewing and testing, the selection committee will review all candidate files.

Competitive selections will be made for awarding of scholarships.

Candidates will be notified of scholarship status by email no later than **August 13, 2025**.

Updated 9/17/2024